Good

\*'People

Matter

at

Every

Age"

800 Home Street

PO Box 747

Rushford MN 55971

Employment Reference Request

To Whom It May Concern:

The applicant named below is being considered for employment as with our company.

The applicant has listed you or your organization as a former employer. In accordance with the release signed by the applicant below, please provide the information requested and return this form to us in the enclosed self-addressed stamped envelope.

Name of Applicant

Name of Former Employer:

# APPLICANT'S AUTHORIZATION

I hereby authorize the above individual, or company to furnish Good Shepherd Lutheran Services with any information it may have concerning me which is on record or otherwise, and do hereby release the above individual, company, and all individuals connected therewith, including Good Shepherd Lutheran Services, from any and all liability whatsoever that might otherwise be incurred in furnishing such information.



 Applicant Signature Date

Reason Employment Ended:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job Skill Excellent | Good | Average | Below Avg. | Poor |
| Initiative Excellent | Good | Average | Below Avg. | Poor |
| Attendance Excellent | Good | Average | Below Avg. | Poor |
| Conduct Excellent | Good | Average | Below Avg. | Poor |
| Would you rehire the applicant? |  | Yes | No |  |

Please rate the applicant in each of the following areas:

Any additional comment:



 Signature of Representative Title Date